

**Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
December 20, 2007**

Attendees: Bill Austin (Chair); Norma Peterson (Fairfield); Kitty Hillson (NW CT AHEC/UCONN); Virginia Mason (COGCNV) Sharon Mazzochi (DEMHS); Katherine McCormack; (City of Hartford/CR-MRC) Promod Pandey (CCRPA); David Hannon (Housatonic Valley); Dagmar Noll (WINCOG); Don Janelle (Manchester OEM); Michael Berry (New Britain Fire); Jeff Williams (SECCOG); Catherine Chatfield (SECCOG); Dan Thurston (American Legion); James Cole (New Canaan); Nancy Upton (New Canaan CERT); Jim O'Leary (LHCEO/Goshen); Janet Leonardi; David Lucia (Town of Stafford); Cheryl Assis (CRCOG); Viola Heath (CRCOG)

Chairman Bill Austin called the meeting to order at 2:10p.m. Followed by introductions.

Approval of Meeting Minutes: Approval of the November 15, 2007 meeting minutes were held until the January meeting.

Public Comments: No public comments.

Guest Speaker: No guest speaker.

Report on State DEMHS Coordinating Council meeting: Chairman Austin directed the Council to the DEMHS Coordinating Council meeting minutes handout.

Old Business:

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, and Personnel Trained lists.
- Statewide Citizen Corps Annual Conference: Chairman Austin highlighted the recent Statewide Citizens Corps Council annual conference; he thanked the conference committee for their hard work, Sal Alfarone, from Higgins Corporation and Dan Thurston. There were 252 registrants for the conference and 240 attendees Chairman Austin proposed trying to obtain very good vendor support for next year's conference and the Council discussed retaining a venue as early as possible for the 2008 conference. A short presentation of the 2007 conference will be made at the January meeting.
- Background Checks: Awaiting a response.

New Business

- Neighborhood Watch Group Eligibility for Category B Grants: The Council discussed in detail the handling of Category B grant funding requests from neighborhood watch groups. It was decided that temporarily one (1) qualified request from each municipality would be approved every 6 months until it was decided how best to handle these requests.
A motion was made by Virginia Mason seconded by Sharon Mazzochi to temporarily approve one (1) neighborhood watch group Category B funding request per municipality every 6 months. All in favor so voted.

CERT Team Funding And Funding Requests:

Category A:

- **City of West Haven** – Approved for \$910 for basic CERT training for 14 people. Motion to approve was made by Virginia Mason Seconded by David Hannon. All in favor so voted.

Category B:

- **Portland CERT Team** – Approved for \$1,000 for CERT team jackets
- **Town of Willimantic Police Department** – Approved for \$1,000 for neighborhood watch group.
A motion to approve Category B requests was made by David Hannon Seconded by Jim O'Leary. All in favor so voted.

Category C: No requests

- *Funding Requests on Hold:*
- **Town of East Lyme** – Category B request of \$1,000 for CERT field operating guides.
- **WINCOG** – Category B request of \$850 for CERT long /short sleeve shirts.
- **Town of New Milford** – Category B request of \$495 for advance training in CPR/AED

- *Remaining FY 05 Remaining Funds:* chairman Austin informed the Council that there would be left over FY '05 funds. A motion to set aside \$30,000 from the remaining FY '05 funds for a Special Category B funding request of 1,000 per municipality was made by Jim O'Leary Seconded by David Hannon. All in favor so voted. Chairman Austin asked the Council to identify their special request as such.
- A motion to act on pending Category B special funding request today was made by Jeff Williams Seconded by Promod Pandey. All in favor so voted. The following requests were acted on:
- **Town of East Lyme** – Approved for Special Category B request of \$1,000 for CERT field operating guides.
- **WINCOG** – Approved for Special Category B request of \$850 for CERT long /short sleeve shirts.
- **Town of New Milford** – Approved for Special Category B of \$495 for advance training in CPR/AED

Other Business:

- *Correspondence:* No correspondence.
- Mohegan Sun invoice for the 2007 annual conference totaled \$17,402.
- Resolve to be Ready 2008 Toolkit will be researched by Sharon Mazzochi.
- *SWRPA:* James Cole, New Canaan EMD will be the SWRPA Statewide Citizen Corps Council representative.
- *Annual Report:* Chairman Austin referred everyone to the annual report handout.

Next Meeting Date: The next meeting will be at West Hartford Town Hall, Council Chambers 2:00 p.m. Thursday, January 24, 2008. .

PENDING TRAINING

Effective 12-20-2007

	Level 1	
1	Branford	25
2	Bristol 3	16
3	Cornwall	20
4	CRIS	20
5	Enfield	20
6	Hartland	20
7	Mohegan Sun	390
8	New Haven	25
9	Norfolk	20
10	Northwest Community College	15
11	Plymouth	20
12	Prospect	20
13	Roxbury	20
14	Sharon	20
15	Southbury Team 2	10
16	Southington	15
17	Town of Ridgefield	25
18	Uncasville	20
19	Wallingford	20
20	Windsor Locks	20
21	Windsor – South Windsor	50
22	Woodbury Team 2 (High School)	5
23	Woodbury Team 3 (Public)	14
	Total	830

IN TRAINING

Effective 12-20-2007

	Level 2	
	East Lyme Waterford	20
	Hunters Ambulance	25
	Mohegan Sun	20
	New Milford 4	15
	Washington	15
	WINCOG 8	10
	Total	105

PERSONNEL FULLY TRAINED

Effective 12-20-2007

	Level 3	
1	Andover	10
2	1 st Connecticut Governors Foot Guard	70
3	1 st Connecticut Governors Horse Guard	85
4	2 nd Connecticut Foot Guard (New Haven)	32
5	2 nd Connecticut Governors Horse Guard (Newtown)	40
6	Bristol	14
7	City of Groton	20
8	City of New London	20
9	Danbury	75
10	Darien	13
11	East Hartford	56
12	East Hartford Housing	23
13	East Haven	30
14	Enfield	38
15	ESPN	22
16	Fairfield	15
17	Farmington /Avon	22
18	Goshen	18
19	Hamden	48
20	Hamden	20
21	Hartford	12
22	Harwinton	18
23	Manchester	94
24	Milford	27
25	Mohegan Sun	235
26	N.W. Community College	18
27	Naugatuck	18
28	New Britain	25
29	New Canaan	230
30	New Milford	10
31	New Milford	15
32	Orange	41
33	Portland	30
34	Putnam	16
35	Rocky Hill Veterans	24
36	SART	22
37	Southbury	15
38	Thomaston	22
39	Torrington	70
40	Torrington	20
41	Torrington High School	20
42	Town of Redding	35
43	VSEMA	25
44	Waterbury 2	7
45	Waterbury East Lyme	20
46	Waterford/East Lyme	61
47	West Haven	31
48	Westport	43
49	WINCOG 1	13
50	WINCOG 2	15
51	WINCOG 3	19
52	WINCOG 4	8
53	WINCOG 5	13

PERSONNEL FULLY TRAINED

Effective 12-20-2007

Level 3 Continued

54	WINCOG 6	8
55	WINCOG 7	17
56	Wilton	46
57	Wolcott	16
58	Woodbridge	23
59	Woodbury	18
60	West Hartford	17
	Total	2088